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424

Office of the Head of Service,  
Governor's Office,  
Akure.

23 October, 2014

CIRCULAR LETTER TO:

Chief of Staff to Mr. Governor,  
Senior Special Assistant to the Deputy Governor,  
Secretary to the State Government,  
Head of Service,  
State Commissioners,  
Chairmen of Commissions/Boards/Agencies,  
Permanent Secretaries,  
The Clerk of Ondo State House of Assembly,  
Tutors-General,  
Ag. Accountant-General,  
State Auditor-General,  
The Auditor-General for Local Governments,  
Statistician-General,  
General Managers/Heads of Non-Ministerial Departments,

*McR...*  
*D24*  
*23/10*  
*3/11/14*  
*pls circulate*  
*James Ojello*

OFFICE OF ESTABLISHMENTS  
GOVERNOR'S OFFICE  
AKURE, ONDO STATE  
23 OCT 2014  
OPEN REGISTRY  
RECEIVED  
SIGN \_\_\_\_\_

COMMENCEMENT OF CONTRIBUTIONS TOWARDS THE  
CONTRIBUTORY PENSION SCHEME FOR NEW WORKERS  
OF STATE GOVERNMENT WITH EFFECT FROM SEPTEMBER, 2014

You are no doubt aware that with the enactment of the Ondo State Pension Reform Law, 2014, it has become mandatory for all Established Public Service Workers in the State to be part of the Contributory Pension Scheme. It should also be emphasized that Section 14(i) (a-b) of the Law specifically states that an Employee makes a monthly emolument contribution of a minimum 7.5%, while the Employer (State Government) makes a minimum monthly contribution of 7.5% towards the retirement benefits of each employee affected by the Scheme.

2. While efforts to ensure that necessary structures for the effective take-off of the Scheme for workers who had been part of the old Defined Benefit Scheme are being put in place, Government has approved that all newly employed workers, whose appointment took effect from the 1<sup>st</sup> of September,

2 the services of the State Government, Local Governments and States Tertiary Institutions whose date of appointment took effect from or after 1<sup>st</sup> September, 2014, will commence the Scheme. Government will also commence making its own monthly contributions simultaneously in favour of each worker in that category with effect from same month.

3. For the purpose of uniformity in the implementation process of the policy directive contained in this circular, I wish to further state, that the 7.5% deductions from both the employees and employer only entails Basic, Rent and Transport components of workers' monthly salary.

4. Please, note that all contributions from the workers and Employer (State Government) would be managed by some approved Pension Fund Administrators, whereby the Funds contributed will be disbursed to the Individual's Retirement Saving Accounts (RSA's) of the affected workers. There must therefore be clear and distinct payment schedules and statements showing such contributions, from time to time.

5. While the importance of this circular cannot be over-emphasized, it must be painstakingly and responsibly implemented by all MDAs as soon as new employment is made, pending the final take-off of the Scheme, which will embrace all established workers.

6. All Accounting Officers of MDAs are enjoined to ensure a thorough implementation of this directive, while any grey area arising from this circular should be directed to my Office for clarification.

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*Toyin Akinkuotu, Esq.*  
*Head of Service.*