

**ILR/21/186**

Office of Establishments and Training,  
Office of the Head of Service,  
Governor's Office,  
Akure.

14 May, 2020.

**CIRCULAR LETTER TO:**

The Chief of Staff to Mr. Governor,  
The Deputy Chief of Staff (Deputy Governor),  
The Secretary to the State Government,  
Office of the Head of Service,  
State Commissioners,  
Special Advisers,  
Chairmen of Commissions/Boards/Agencies,  
Senior Special Assistants to Mr. Governor,  
Permanent Secretaries/Tutors-General/Directors-General,  
The Clerk, Ondo State House of Assembly,  
The Chief Registrar,  
The State Auditor-General,  
The Auditor-General for Local Governments,  
General Managers/Heads of Non-Ministerial Departments,

**CREATION OF ACCOUNTANT (SCHOOL ACCOUNTS) CADRE**

Further to our circular letter Ref. No. E.182/220 of February, 2006 that created the Executive Officer (School Accounts) cadre which terminates on GL.14 and in pursuance of the vision of the present Administration to have a well-motivated and productive Public Service capable of delivering on Government policies and programmes, the creation of Accountant (School Accounts) cadre has become imperative. Added to the foregoing is the need to ensure that graduate Bursars in the State, particularly at the Teaching Service, have job fulfilment.

2. In effect, this newly created Accountant (School Accounts) cadre now serves as the Officer cadre into which the Executive Officers (School Accounts) and any other officer could be converted on possession of BSc Accounting qualification.

3. The structure of the Accountant (School Accounts) cadre is outlined below:

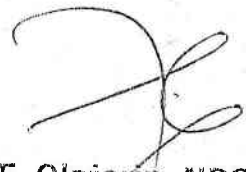
**POST AND SALARIES**

- |     |                                       |                |
|-----|---------------------------------------|----------------|
| 1.1 | Accountant Grade II (School Accounts) | Grade level 08 |
| 1.2 | Accountant Grade I (School Accounts)  | Grade level 09 |
| 1.3 | Senior Accountant (School Accounts)   | Grade level 10 |

1.4	Principal Accountant (School Accounts)	Grade level 12
1.5	Chief Accountant (School Accounts)	Grade level 13
1.6	Assistant Director (School Accounts)	Grade level 14
1.7	Deputy Director (School Accounts)	Grade level 15
1.8	Director	Grade level 16

4. The implementation of this new cadre takes effect retroactively from 1st January, 2020 and should be done through the normal conversion/promotion processes.

5. Accounting Officers are to give the content of this circular the publicity it deserves, please.



**V.F. Olajarin, NPOM**  
Permanent Secretary