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Ref. No. MOF/EXP 2/91/F/43

Ministry of Finance,
Akure.

17th May, 2018.

CIRCULAR LETTER TO:

The Chief of Staff to Mr. Governor,
The Senior Special Assistant to the Deputy Governor,
The Secretary to the State Government,
Office of the Head of Service,
Chairman of Commissions/Corporations,
Permanent Secretaries/Tutors-Generals/Director-General,
The Clerk, Ondo State House of Assembly,
The Accountant-General,
The State Auditor-General,
The Auditor-General for Local Governments,
The Statistician General,
General Managers/Head of Non-Ministerial Departments,

**INCESSANT REQUESTS FOR FUNDS FOR WORKSHOPS/TRAINING PROGRAMMES FROM
MINISTRIES/EXTRA MINISTERIAL DEPARTMENTS & AGENCIES**

This Ministry has noted with a great deal of concern and consternation the constant inundation with requests for funds for officers attending workshops and training programmes, most of the time, outside the State.

2.0 The concern of the Ministry stems from the fact that the budgetary provision for the various workshops and training programmes, like any other, is for a period of twelve calendar months, whereas, the frequency of these requests is now undermining the whole essence of an annual budgetary provision which was predicated on the assumption of a cash flow index, which hinges expenditure on available resources, especially on monthly basis.

3.0 A situation where a particular budgetary subhead meant to run for twelve calendar months is being speedily and rapidly depleted, even in the first quarter of the year is not healthy for a viable budgetary performance, let alone assuring a fair equal distribution of the collective wealth for distribution to all sectors, taking cognizance of a sustainable cash flow performance.

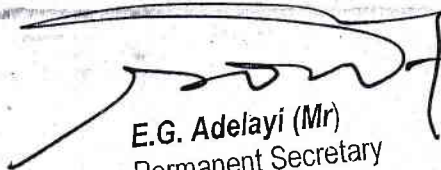
4.0 In light of the foregoing and without prejudice to the unwaivable role of human capital development in the overall performance of the public service, the Ministry has thought it wise to discourage the spate of requests for funds for workshops and other training programmes, in view of the limited available resources.

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5.0 The Ministry will, henceforth, no longer be predisposed to considering and releasing fund for requests on workshops/training programmes, until further notice, except such programmes are peculiar and strategic to deserve special consideration.

6.0 It is expected that you will be kind enough to give this circular the publicity it deserves amongst members of staff in your Ministry/Extraministerial Department and Government Agencies.

7.0 Thank you.



E.G. Adelayi (Mr)
Permanent Secretary