

MOF.EXP2/150/A/25  
Ministry of Finance,  
Akure.

13<sup>th</sup> June, 2018.

**CIRCULAR LETTER TO:**

The Chief of Staff to Mr. Governor,  
The Senior Special Assistant to the Deputy Governor,  
The Secretary to the State Government,  
Office of the Head of Service,  
Chairman of Commissions/Corporations,  
Permanent Secretaries/Tutors-Generals/Director-General,  
The Clerk, Ondo State House of Assembly,  
The Accountant-General,  
The State Auditor-General,  
The Auditor-General for Local Governments,  
The Statistician General,  
General Managers/Head of Non-Ministerial Departments,

**INORDINATE REQUESTS FOR FUND FROM THE  
CONTINGENCY VOTE**

It has been observed with grave concern that in recent times Ministries/Extraministerial Departments/Agencies (MEAs) frequently seek the approval of Mr. Governor for release of fund from the Contingency Vote for the implementation of their projects.

2.0 Such requests have failed to recognize the fact that no Ministry/Extraministerial Department/Agency has express access or right to the Contingency Vote. For the avoidance of doubt, the Contingency Vote, which is warehoused in the Ministry of Finance is a reserve Vote, meant to meet the finances of government at critical periods, which means the provision is meant to take care of urgent, critical or emergency situations. A situation where, for example, a Ministry intends to create a website does not call for funding from the Contingency Vote. Creation of website like any other normal project, can always wait till the next fiscal year during which necessary budgetary provision will be made, or


same presented during the preparation of the Supplementary Budget. This is for instance, different from a situation where there is an unexpected natural disaster or disease outbreak, where Contingency Vote could be hands-on as a source of funding such emergency situation.

3.0 All MEAs are through this medium, advised to be proactive enough by having a broad knowledge of what their commitments, in terms of new projects and debts are and therefore make adequate provision for such in the budget, so as to avoid making requests for fund from the Contingency Vote.

4.0 In light of the foregoing, I wish to stress that henceforth, no request hinged on funding from the Contingency Vote will be entertained, except such request is critical and deserves special consideration with the express approval of Mr. Governor.

5.0 All MEAs are enjoined to ensure compliance with the contents of this circular.

6.0 Thank you.

  
**E.A. Adelayi**  
Permanent Secretary