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Ondo State Internal Revenue Service,
Alagbaka,
Akure.

7th April, 2020.

CIRCULAR LETTER TO:

The Chief of Staff to Mr. Governor,
The Deputy Chief of Staff (Deputy Governor),
The Head of Service,
State Commissioners,
Special Advisers,
Chairman of Commissions/Boards/Agencies,
Senior Special Assistants to Mr. Governor,
Permanent Secretaries/Tutors-General/Directors-General,
The Clerk, Ondo State House of Assembly,
The Chief Registrar,
The State Auditor-General,
The Auditor-General for Local Governments,
General Managers/Heads of Non-Ministerial Departments,

ISSUANCE OF ELECTRONIC TAX CLEARANCE CERTIFICATE (E-TCC)

Ondo State Internal Revenue Service (ODIRS) wishes to announce that we have simplified the process of Tax Clearance Certificate request and issuance to all Civil Servants.

Hitherto Civil Servants were expected to attach to their request for TCC,

- i. Completed Form 61P
- i. Pay slip
- ii. Land Use Charge payment receipt.

However, in collaboration with the office of the Permanent Secretary/Accountant General of the State, our access to payroll information has been restored and provision of items I and II are now waived.

Subsequently, Civil Servants may now apply for E-TCC with only the evidence of Land Use Charge payment attached to their application. This will make the process a lot faster.

You may also recall that the new finance bill signed into law by Mr. President has made it mandatory for all adults in Nigeria to have a National Tax Identification Number (NTIN) before they would be allowed to operate bank accounts. The implementation of this provision in the new law is expected to commence very soon.

ODIRS has simplified the process of getting the NTIN and all Civil Servants (and members of the public) can apply in two ways.

1. Go to our website www.odirs.ng
2. Come to our new head office, and physically apply at a newly created NTIN office on the ground floor of the Directorates building.

To know if you already have NTIN, please visit our NTIN office or send your full name and phone numbers (only) to info@odirs.ng or contactus@odirs.ng

Kindly give this circular the widest publicity it deserves.



Tolu Adegbe
Executive Chairman