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13th May, 2010

CIRCULAR LETTER TO:

The Chief of Staff to the Governor,
The Senior Special Assistant to the Deputy Governor,
State Commissioners,
The Secretary to the State Government,
Special Advisers,
Chairmen of Commissions/Boards,
Permanent Secretaries,
The Clerk, Ondo State House of Assembly,
The Auditor-General,
Tutors-General,
Administrative Secretaries,
General Managers/Heads of Non-Ministerial Departments

**MANDATORY RETIREMENT BY OFFICERS IN THE
STATE PUBLIC SERVICE**

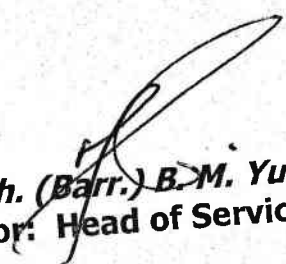
It has been observed that many officers who are due to disengage from the services of Ondo State Government, either on the attainment of the retirement age of sixty (60) years or by length of service of thirty-five (35) years, still hold on to their positions, in defiance of relevant extant regulations, by refusing to submit letters of retirement.

2. In order to ensure quick processing of retirement benefits or avoid consequential deductions arising from the failure or refusal of serving officers to comply with relevant regulations, all officers that have three (3) months or less to retire are advised to put in their letters of retirement immediately or risk compulsory retirement.

3. For the avoidance of doubt, it is necessary to remind officers who overstay their term, that the salaries received for the period would be deducted at source from their terminal benefits, in addition to compulsory retirement from the Public Service at the end of the day.

4. All Heads of Ministries/Departments/Agencies (MDAs) are requested to give the contents of this Circular Letter necessary publicity and submit to the Service Matters Department names of all officers that come within the purview of its provisions.

OFFICE OF THE EXECUTIVE GOVERNOR
SERVICE MATTERS DEPT.
REGISTRY
DESPATCHED
SIGN Alasi DATE 13/5/2010


Alh. (Barr.) B. M. Yusuf
For: Head of Service