

Service Matter Department,
Office of the Head of Service,
Governor's Office,
Akure.

28 September, 2014

Circular Letter to:

The Chief of Staff to Mr. Governor
The Senior Special Assistant to the Deputy Governor,
State Commissioners,
The Secretary to the State Government,
Office of the Head of Service,
Chairmen of Commissions/Corporations,
Permanent Secretaries/Tutors-General/Administrative Secretaries
The Clerk, Ondo State House of Assembly,
The Acting Accountant-General,
The State Auditor-General,
The Auditor-General for Local Governments,
The Acting Statistician-General,
General Managers/Heads of Non-Ministerial Depts.

MISUSE OF THE TITLE OF DIRECTOR IN THE PUBLIC SERVICE

This Office has observed time and again that some officials and MDAs of government do misinterpret and misapply the title of **Director** in official dealings. For instance, officers below the bracket of **Asst. Director GL.14 to Director GL.16** are found of arrogating and using the title, **Director** both in official correspondence and to enhance official claims a practice which often leads to avoidable frictions in interpersonal and interdepartmental relationships in government offices. This attitude, to say the least, smacks of administrative indiscipline.

2. In order to ensure smooth interpersonal and interdepartmental relationships in the State Public Service, officers below the **Director** bracket (i.e. **Assistant Director to Director**) are henceforth advised to keep only, to their substantive ranks as granted by promotion or posting instruction. It should be noted that this Office will no longer condone any friction arising from non-compliance with this directive, and will not hesitate to evoke sanction when necessary.

3. Accounting Officers are therefore enjoined to give the content of this Circular the publicity it deserves and ensure strict compliance.


'Toyin Akinkuotu, Esq.,