

Service Matters Department,  
Office of the Head of Service,  
Governor's Office,  
Akure.

03 September, 2013


**Circular Letter to:**

The Chief of Staff to Mr. Governor,  
The Special Assistant to the Deputy Governor,  
State Commissioners,  
The Secretary to the State Government,  
Chairmen of Commissions/Boards,  
Permanent Secretaries,  
The Clerk, Ondo State House of Assembly,  
Tutors-General,  
Administrative Secretaries,  
The Accountant-General,  
The State Auditor-General,  
The Auditor-General for Local Governments,  
General Managers/Heads of Non-Ministerial Depts.

**NEED TO APPLY SANCTIONS/REWARDS ON IGR  
PERFORMANCE**

It has been observed that in spite of the encouragement and advice for Ministries, Departments and Agencies (MDAs) to double efforts on revenue generation, not much has been achieved. Rather, the revenue profile is experiencing a decline. This trend of revenue generation has a negative effect on the operations of government and it's not *in tandem* with the desire of the present administration to improve on fiscal performance and consolidate on the achievements of the past four years.

2. In view of the need to tap all sources of revenue generation, especially internally, to enable Government have more funds to prosecute its laudable programmes and projects, sanctions/rewards as appropriate, have been introduced for revenue generation performance in all the MDAs in the State.
3. Accounting Officers of all MDAs are, therefore, implored to note that achieving revenue targets will henceforth serve as a determinant for release of monthly Running Grants and consideration of other financial requests by the State Government. Suffice to say that any MDA that cannot meet its monthly revenue target may have its Running Grant withheld.
4. In addition, MDAs are advised, as a matter of policy, to forward to the Office of the Head of Service on monthly basis their monthly revenue targets and performance to allow for necessary rewards/sanctions to MDAs or Desk Officers that have demonstrated good performance or otherwise.
5. Accounting Officers are enjoined to treat this circular as very important and give it the widest publicity it deserves.
6. Thank you.

  
**'Toyin Akinkuotu, Esq.,**  
Head of Service.