

01 August, 2013

Circular Letter to:

**The Chief of Staff to Mr. Governor,
The Senior Special Assistant to the Deputy Governor,
State Commissioners,
The Secretary to the State Government,
Chairmen of Commissions,
Permanent Secretaries,
The Ag.Clerk, Ondo State House of Assembly,
The Tutors-General,
Ag. Statistician-General
Administrative Secretaries,
The Ag. Accountant-General,
The State Auditor-General,
The Auditor-General for Local Governments,
General Managers/Heads of Non-Ministerial Depts.**

POSTING OF OFFICERS IN THE ONDO STATE CIVIL SERVICE

Overtime, Office of the Head of Service has been inundated with series of complaints from officers and MDAs on intra and inter departmental postings with attendant effect of refusal of postings and intensive lobbying. Such complaints among others include incessant posting of officers without allowing them the benefit of having settled mind at work; posting of officers as punitive measures or to satisfy vested interests, at the expense of developing the service.

2. Cases of officers influencing posting for reasons that are of personal gains; or influencing Chief Executives of their MDAs/Superior officers to prolong their stay in duty posts beyond reasonable time, abound. Officers now disregard posting instructions with impunity, notwithstanding the extant rule on refusal of posting. This development has called for immediate action with a view to restoring credibility and fairness in officers' posting process.

3. In view of the above, the following guidelines should be observed for the posting of **all** officers on GL.07 – 17, in the State Civil Service; henceforth:

- (i) Intra departmental posting of officers on Grade level 07 to 17 shall be approved by the Chief Executive of the affected MDA on the recommendation of the Accounting Officer and such approval must be brought to the notice of the Head of Service for endorsement;
 - (ii) Inter –Departmental posting of officers on GL.07-17 shall be approved by the Head of Service on the recommendation of the Accounting Officer to the Chief Executive of the affected MDA;
 - (iii) All proposals for posting must include the date of last posting of the affected officers and reason for the posting; (see attached proforma)and
 - (iv) except for strategic reason(s)bordering on state interest, no officers should spend more than two (2) years in a duty post.
4. For the avoidance of doubt, any posting instruction that is not in conformity with the above stated process is null, void and of no effect whatsoever.
5. This Circular should be strictly adhered to and be given the necessary publicity it deserves by all the Accounting Officers of the MDAs, please.


'Toyin Akinkuotu, Esq.
Head of Service