

Ref. No. EPB/M&E/02/94
Ministry of Economic Planning
and Budget;
Secretariat, Alagbaka,
Akure.
24th March, 2020.

CIRCULAR LETTER TO:

Chief of Staff to the Governor,
Secretary to the State Government,
Head of Service,
Deputy Chief of Staff to the Deputy Governor,
State Commissioners,
Chairmen of Commissions/Corporations,
Clerk, Ondo State House of Assembly,
Permanent Secretaries,
Chief Registrar, Ondo State Judiciary,
Accountant-General,
State Auditor-General,
Statistician-General,
Directors-General,
General Managers/Heads of Non-Ministerial Department.

**PREPARATION OF 2020 FIRST QUARTER BUDGET IMPLEMENTATION
APPRAISAL/REPORT:
SUBMISSION OF RETURNS BY MEDAs**

In compliance with Section 39 of the Ondo State Fiscal Responsibility Law (FRL) 2017, the Ministry of Economic Planning and Budget, as the central Planning organ of Government in the State has produced and uploaded the 2019 Full-Year Budget Implementation Appraisal on the State Budget website (www.ondobudget.org) and is set to commence the process of preparing the 2020 First Quarter Budget Implementation Appraisal.

2. To produce the Appraisal, Ministries, Extra-ministerial Departments, and Agencies (MEDAs) are expected to forward appropriate returns for the months of January, February and March, 2020, being the First Quarter, using the attached templates, as applicable.

3. Attached to this circular are six (5) Templates/Annexes. Annexe I be used to render returns on Revenue Generated by Ministries/Agencies. Annexe II is for returns on Capital Expenditure. Returns on Special Program should be furnished in Annexe III. Annexe IV is for rendering returns on Donor Assisted Projects. Returns on Overhead and Personnel/Subventions should be provided in Annexe V, while Annexe VI is for returns on Debt Repayment, principally to be furnished by Debt Management Office.

4. To this end, Accounting Officers are enjoined to accord this circular the utmost attention it deserves and ensure that the returns of their MEDAs are submitted in both hard and electronic copies to this Ministry **on/or before Tuesday 7th April, 2020**, so as to enable the Ministry meet up with the FRL, 2017 timeline for the production of the report and also fulfil one of the conditions for the State to benefit from the Federal Government Grant on State Fiscal Transparency, Accountability and Sustainability (SFTAS) program for Result.

5. Thank you for your usual support and timely rendition of returns.


O. Bunmi Alade, FCTI, FCA
Permanent Secretary.