

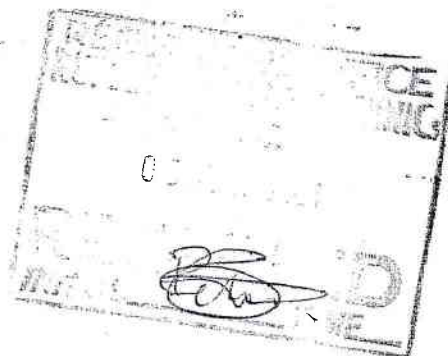
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Ministry of Economic Planning
and Budget,
Secretariat, Alagbaka,
Akure.

23rd December, 2020.

CIRCULAR LETTER TO:

Chief of Staff to the Governor,
Secretary to the State Government,
Head of Service,
Deputy Chief of Staff to the Deputy Governor,
State Commissioners,
Chairmen of Commissions/Corporations,
Clerk, Ondo State House of Assembly,
Permanent Secretaries,
Chief Registrar, Ondo State Judiciary,
Accountant-General,
State Auditor-General,
Statistician-General,
Directors-General,
General Managers/Heads of Non-Ministerial Department.



**PREPARATION OF 2020 FOURTH QUARTER/FULL-YEAR BUDGET
IMPLEMENTATION APPRAISAL/REPORT:
SUBMISSION OF RETURNS BY MEDAs**

In compliance with Section 39 of the Ondo State Fiscal Responsibility Law (FRL) 2017, the Ministry of Economic Planning and Budget, as the central Planning organ of Government in the State had produced and uploaded the 2020 first, second and third quarter Budget Implementation Appraisal on the State Budget website (www.ondobudget.org) and is set to commence the process of preparing the 2020 Fourth Quarter/Full-Year Budget Implementation Appraisal.

2. To produce the Appraisal, Ministries, Extra-ministerial Departments, and Agencies (MEDAs) are expected to forward appropriate returns for the months of October, November and December, 2020, being the fourth quarter, using the attached templates, as applicable.

3. Attached to this circular are six (6) Templates/Annexes. Annexe I should be used to render returns on Revenue Generated by Ministries/Agencies. Annexe II is for returns on Capital Expenditure. Returns on Special Programmes should be furnished in Annexe III. Annexe IV is for rendering returns on Donor Assisted Projects. Returns on Overhead and Personnel/Subventions should be provided in Annexe V, while Annexe VI is for returns on Debt Repayment, principally to be furnished by Debt Management Office.

4. To this end, Accounting Officers are enjoined to accord this circular the utmost attention it deserves and ensure that the returns of their MEDAs are submitted in both hard and soft copies to this Ministry **on/or before Thursday 7th January, 2021**, so as to enable the Ministry meet up with the FRL, 2017 timeline for the production of the report and also enable the State qualify to access developmental grants.

5. Thank you for your usual support and timely rendition of returns.



O. Bunmi Alade, FCTI, FCA
Permanent Secretary.