

ED3/140/6

Office of Establishments and Training,
Office of the Head of Service,
Governor's Office,
Akure.

04 March, 2014

CIRUCULAR LETTER TO:

The Chief of Staff to Mr. Governor,
Secretary to the State Government,
The Senior Special Assistant to the Deputy Governor,
The State Commissioners,
Permanent Secretaries,
Administrative Secretaries,
The Clerk, Ondo State House of Assembly,
The Ag. Statistician-General,
The Auditor-General
The Ag. Accountant-General,
Tutors-General,
The State Auditor-General,
The Auditor-General for Local Governments,
General Manager/Head of Non-Ministerial Departments,

**PROMOTION, DISCIPLINE AND POSTING OF OFFICERS
IN THE DRIVERS' CADRE**

For quite sometime now, it has been observed that the control and posting of Officers in the Drivers' Cadre had not followed the extant rules and regulations in the Public Service of the State. This has given room for insubordination and in-discipline among Officers in the Cadre. For the avoidance of doubt, Officers in the Drivers' cadre on GL. 03/04/05 regarded as a combined Establishment, are Departmental Officers of their respective Ministries/Departments/Agencies. Their control, discipline, postings, as well as promotion are to be done within the relevant MDAs where they serve, except where the Head of Service approves deployment.

02. While promotion or discipline of Drivers on GL.06 and above shall continue as it is being done presently, their posting however has now been approved to move to the Office of the Head of Service as statutorily required. The General Administration Department shall continue internal postings of all Departmental Drivers (GL. 03/04/05) at its Transport Pool.

03. Consequently, I have been directed to inform you that henceforth, the posting of Drivers on GL.06 and above has now been approved to return to the Office of Establishments and Training, Office of the Head of Service.

04. All correspondences in respect of Recruitment of Drivers as well as Posting of Drivers on GL.06 and above should be forwarded to this Office accordingly, for necessary action.

05. Please, give the contents of this Circular Letter the required publicity.



Ola Amuda,