

Our Ref. FON/CPD/323/55
Ministry of Finance and Planning,
Akure.

5
8 November, 2004

CIRCULAR LETTER TO:

Honourable Commissioners,
Permanent Secretaries,
Chairmen of Statutory Commissions/Boards/Parastatals,
Clerk of the House of Assembly,
Directors of Finance and Administration.

RE: APPLICATION FOR TECHNICAL ASSISTANCE PROGRAMMES

The Ministry of Finance and Planning has observed in recent times that Ministries/Extra-ministerial Departments in the State have been relating directly with Federal Agencies/International Organizations on the issue of Technical Assistance without recourse to the Planning Department of this Ministry which statutorily coordinates such assistance.

2. The Ministry therefore wishes to draw the attention of Ministries/Extra-ministerial Departments to the fact that it is the statutory function of the Planning Department of this Ministry and which it has been performing overtime to coordinate all Technical Assistance programmes on behalf of the State.

3. This Circular has become necessary in order to remind Ministries/Extra-ministerial Departments that it is the role of the Planning Department to look for Technical Assistance on behalf of the State Government so as to ensure that the process is well coordinated and properly documented.

4. In view of the foregoing Ministries/Extra-ministerial Departments are hereby advised to channel their applications for Technical Assistance through the Planning Department of this Ministry. Similarly on receipt of the fellowship forms, relevant officials will be contacted through the Ministry/Department.

5. Kindly circulate this letter in your Ministry/Extra-ministerial Department for information and compliance.

R. A. Akinbo
R. A. Akinbo,

For: Permanent Secretary

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