

Our Ref. MOF/SF/1028^B/30
Ministry of Finance
Alagbaka,
Akure.

31 October, 2017

CIRCULAR LETTER TO:


The Chief of Staff to Mr. Governor,
The Senior Special Assistant to the Deputy Governor,
State Commissioners,
The Secretary to the State Government,
The Head of Service,
Special Advisers,
Chairmen of Commissions/Corporations,
Permanent Secretaries/Director General/Tutors-General,
The Clerk, Ondo State House of Assembly,
The Chief Registrar Ondo State Judiciary,
The Accountant – General,
The State Auditor-General
The Auditor-General for Local Governments,
General Managers/Heads of Non-Ministerial Departments.

TIMELY RENDITION OF MONTHLY REVENUE RETURNS TO MINISTRY OF FINANCE

It has been observed lately that many Ministries, Departments and Agencies (MDAs) of Government in the State have not been forwarding their monthly revenue returns to the Ministry of Finance as required. This has no doubt hampered effective revenue administration and collation by the Ministry.

2. Flowing from the above and in pursuant of the present administration's commitment to effective tracking of available resources with the aim of using them efficiently for the execution of government laudable programmes and projects, all MDAs are henceforth required to ensure timely rendition of monthly revenue returns to this Ministry not later than the first week of the succeeding month.

3. All Accounting Officers are enjoined to give the content of this circular the priority attention it deserves, please.


O.O. Ajayi (Mrs)
Permanent Secretary