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Civil Service Commission,
Alagbaka G. R. A,
Akure.

13 July, 2010

CIRCULAR LETTER TO

All Permanent Secretaries,
Heads of Boards/Commissions/Parastatals.
Head of Extra Ministerial Departments.

UN-AUTHORISED VISIT TO THE COMMISSION

Hitherto, the Commission has ignored the un-regulated influx of officials into its premises because of the back-log of inherited pending issues on promotion, advancement, conversion petitions and discipline, some of which naturally warranted some follow-up visits by the affected officers due to the unusual delay in decision making, experienced in the past.

Now that the back-log of all such outstanding issues have been cleared, the visit of officers to the Commission, on the pretext that they want to follow-up on pending issues, should naturally cease in order to allow Members/Officials of the Commission, a breathing space, to carry out their duties in line with the regulations of the Commission.

Consequently the Commission has now decided to restrict all un-authorised visits by officers to the Commission's premises except those on invitation in line with the 1999 CSCR Nos. 8,9 and 10. All applications/requests by officers should follow the prescribed channel of communication in writing, through the Accounting Officers of the respective departments for consideration in line with the 1999 CSCR 64.

Henceforth, the Commission would no longer tolerate or welcome officials who attempt to circumvent the normal channel of communication through personal visits to the Commission.

All Head of Departments are enjoined to note this directive and give the content of this circular letter the widest publicity it deserves among all cadres of officers in their respective Ministries/Department/Agencies.



Alhaji Yaqub S. Ogbera,
for: Secretary.