

Service Matters Department,
Office of the Head of Service,
Governor's Office,
Akure.

05 June, 2017.

CIRCULAR LETTER TO:

The Chief of Staff to Mr. Governor,
The Senior Special Assistant to the Deputy Governor,
The Secretary to the State Government,
Office of the Head of Service,
Chairmen of Commissions/Corporations,
Permanent Secretaries/Tutors-General/ Director-General,
The Clerk, Ondo State House of Assembly,
The Accountant-General,
The State Auditor-General,
The Auditor-General for Local Governments,
The Statistician-General,
General Managers/Heads of Non-Ministerial Departments.

**COMPLIANCE WITH CHANNEL OF COMMUNICATION IN STATE
PUBLIC SERVICE**

Extant rules, regulations and practices in the State Public Service sufficiently set out the channel of communication from the originating officer/ministry to the ultimate destination, as may be appropriate to the subject matter of the communication.

2. It has been observed, however, in recent times that many Accounting Officers do communicate directly with the Office of Mr. Governor on issues that require the input of the Head of Service, especially now that most Ministries, Departments and Agencies [MDAs] are yet to have political Chief Executives. This practice of by-passing the Office of the Head of Service in such a situation is alien to State Public Service and should therefore be discouraged.

3. In view of the above, Accounting Officers are henceforth directed to ensure strict compliance with the conventional laid-down mode and channel of communication in processing issues for the attention and consideration of Mr. Governor. Except where there are political executive heads in the line, all communications to Mr. Governor emanating from MDAs must, in the meantime, be processed through the Office of the Head of Service for his required input.

4. Accounting Officers are required to comply with the content of this Circular, as applicable, please.