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please circulate  
Admin. Sec  
26/1/2023

**Our Ref. No. PSTI/AD/11/191**

Public Service Training Institute,  
Akure Ilesha Expressway,  
Ilara-Mokin.

25<sup>th</sup> January, 2023

**CIRCULAR LETTER TO:**

- The Chief of Staff to the Governor,
- The Deputy Chief of Staff to the (Deputy Governor),
- The Secretary to the State Government,
- The Head of Service,
- The State Commissioners,
- Special Advisers,
- Chairmen of Commission/Boards/Agencies,
- Senior Special Assistants to Mr. Governor,
- Permanent Secretaries/Tutors-General/Director-General/Admins. Secretaries
- Chief Registrar, High Court of Justice,
- The Clerk, Ondo State House of Assembly,
- The Statistician-General,
- The Accountant-General/Permanent Secretary,
- The State Auditor-General,
- The Auditor-General for Local Governments,
- General Managers/Head of Non-Ministerial Departments,

Agim  
26/1/23

**POST GRADUATE AND CONVERSION PROGRAMMES OF THE ONDO STATE  
PUBLIC SERVICE TRAINING INSTITUTE, ILARA-MOKIN (PSTI) IN  
AFFILIATION WITH ADEKUNLE AJASIN UNIVERSITY, AKUNGBA-AKOKO  
(AAUA)**

Further to our Circular Letter; PSTI/AD/11/183 of 1<sup>st</sup> June, 2022 on Training and Manpower Development in Ondo State Public Service, the Public Service Training Institute (**PSTI**) has taken a step further to expand the scope and spectrum of the Executive Management Course by a robust collaboration with Adekunle Ajasin University (**AAUA**) to provide world class **On-the Job or Position training** to Public Servants of Management cadres. The new programme is a special, purpose-driven academic exercise tailored to specific demands of the public service and it is expected to enhance policy outcome through performance improvement in the Public Service. At the conclusion of the programmes, participants are expected to obtain Post-graduate Degrees in their chosen fields.

2. To this end, qualified applicants from MDAs are hereby invited to apply for the following Post-graduate courses:

- (i) Post-Graduate Diploma in Educational Management & Quality Assurance.  
(for Teachers and Education Managers)
- (ii) Post-Graduate Diploma in Science, Technology and Mathematics Instruction (for Teachers)
- (iii) Post-Graduate Diploma in Public Administration, Policy and Strategic Studies (for Public Servants and Policy Makers)
- (iv) Post-Graduate Diploma in General and Managerial Psychology
- (v) Post-Graduate Diploma in Health Administration and Promotion
- (vi) Post-Graduate Diploma in Information Technology and Data Management
- (vii) Post-Graduate Diploma in Industrial Relations and Community Development; and
- (viii) HND/BSc Conversion Programmes.

3. All interested candidates should contact the Business Development Department of the Institute on **08038492996, 08034855384**. However, serving officers should note that any course undertaken by Public Servants that are not relevant to their schedule of duties shall be taken as a course for self-development/improvement and not suitable for the purpose of promotion in the Public Service. Completed Application forms should be returned to the Institute on or before 31st January, 2023.

4. Please note that, for Educational programmes, we have designated centers in Akure, Ondo, Okitipupa, Owo, Oka and Ikare-Akoko for the convenience of our students. Applicants should note that certificates obtained at the end of the courses will be part of the prerequisites for preferment in the Civil Service.

5. Heads of Department are hereby enjoined to give this Circular letter wide publicity in their Ministries/Departments to enable their officers take maximum advantage of the programmes, please.



**Olumide Asere, (Ph.D)**  
Director-General,  
For: Head of Service.